



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
ICT UNIT

UPLOADED

Date/Time: APR 06 2022
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04 April 2022

DIVISION MEMORANDUM

DM No. 280, s. 2022

**AUGMENTATION OF FUNDS TO SCHOOLS PARTICIPATING IN THE IMPLEMENTATION
OF PROGRESSIVE EXPANSION OF FACE-TO-FACE CLASSES**

To: Assistant Schools Division Superintendents
Division Chiefs
Elementary and Secondary School Heads
All Others Concerned

1. In reference to Memorandum OUF-2022-125, this Office has received the notice of the Sub-Allotment Release Order for Elementary Schools, Junior High Schools, and Senior High Schools.
2. The Division Office is at present processing and validating the allotment of the additional funding and will release a separate memorandum for the allocation per school.
3. The recipients shall make their Work Financial Plan for this purpose after determining the amount of allocated funds for the school.
4. The use of this fund shall be consistent with the following issuances:
 - a. Office Order OO-OSEC-2022-003, "Interim Guidelines on the Expansion of Limited Face-to-Face," dated February 2, 2022
 - b. DepEd and Department of Health Joint Memorandum Circular No. 01 s. 2021, "Operational Guidelines on the Implementation of Limited Face-to-Face Learning Modality" dated September 27, 2021
 - c. DepEd Order No. 015 s. 2022 "Supplementary Guidelines on Managing Maintenance and Other Operating Expenses allocation for Schools to support the Implementation of Basic Education Learning Continuity Plan in Time of COVID-19," dated June 25, 2020
 - d. DepEd Order No. 014, s. 2020, "Guidelines on the Required health Standards in Basic Education Offices and Schools," dated June 25, 2020

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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



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- e. DepEd Memorandum No. 039, s. 2020, "Authorizing the Use of Regular Allocations for Maintenance and Other Operating Expenses and/or Local Funds to Implement Measures in Preparing and Responding to the COVID-19 Threats" dated March 12, 2020.
 - f. DepEd Order No. 008, s. 2019, "Revised Implementing Guidelines on the Direct Release, use, Monitoring and Reporting of Maintenance and other Operating Expenses Allocation of Schools, Including Other Funds Managed by Schools," dated May 2, 2019.
5. Furthermore, the use of the said funds shall also be subject to existing budgeting, accounting, auditing, and procurement rules and regulations. In no case shall these funds be used for the following:
- a. Procurement of tangible items beyond the capitalization threshold.
 - b. Hiring of contractual or casual employees, whose salaries and other benefits should be charged against Personnel Services allocations; and
 - c. Payment of other Capital Outlay items such as infrastructure projects.
6. Immediate dissemination and compliance with this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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